

**TEXAS BUSINESS AND PROFESSIONAL WOMEN'S  
FOUNDATION, INC.**

**Scholarship Application for  
THE GILDA MURRAY SCHOLARSHIP**

**Purpose:** To provide financial assistance to Texas Business Women (TBW) members, 25 years or older, to obtain education or training to prepare for employment or to advance in a business or profession.

**Scholarship Requirements**

To qualify for the Gilda Murray Scholarship, the applicant must be at least 25 years old and be a Texas Business Women member in good standing.\*

\*Note: A member in "good standing" means: 1) dues are current, 2) regular attendance at LO meetings, and 3) active participation on at least one TBW committee.

**Scholarship Criteria**

- 1) The Scholarship award may be up to \$500 per applicant per fiscal year (July 1 thru June 30). Limit of two consecutive years eligibility.
- 2) Funds provided by the scholarship shall be used for tuition and/or required materials (i.e. books) to an accredited college or university, technology institution, or training center.
- 3) If applicant is requesting reimbursement for a completed training, copies of receipts and proof of completion must be attached to the application.
- 4) Each applicant will be notified no later than six weeks after deadline.

**Procedure for application:** Complete the following application form and submit with additional documentation listed below to:

**Murray Scholarship Chair**

**Texas Business Women • PO Box 70 • Round Rock, TX 78680 • 817-285-8448**

A completed application consists of:

- 1) The completed application form;
- 2) Certification of the applicant and the President of the LO in which the applicant is currently a member;
- 3) A ONE PAGE statement describing the course and its benefits to the applicant. (Copies of catalog descriptions for the targeted course or courses, or other types of marketing literature may be attached, but will not replace the one page statement of the applicant);
- 4) Copies of receipts for the courses/training funded by this scholarship or other credible documentation about the cost of the courses;
- 5) Upon completion of the course/training, a one page description of results of the training received with this scholarship and copies of any Certificates/Diplomas/or other written documentation of completion. Note: this follow-up documentation is necessary to comply with the tax-exempt purposes of the Foundation. If this completion documentation is not submitted within a reasonable time and upon request, the applicant may be requested to repay the scholarship;
- 6) Two (2) letters of recommendation; and
- 7) Name preferred on the scholarship check and address to send check.

The application and all supporting documents must be postmarked by December 31 or May 1.

TEXAS BUSINESS AND PROFESSIONAL WOMEN'S FOUNDATION, INC.

GILDA MURRAY SCHOLARSHIP

Application

I. Biographical Information

Name \_\_\_\_\_ e-mail \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Telephone (H) \_\_\_\_\_ (W) \_\_\_\_\_ (F) \_\_\_\_\_

II. Texas Business Women (TBW) How long have you been a member of TBW? \_\_\_\_\_

List your leadership roles in TBW (include offices held and committee roles)

III. Employment Information

Current employer \_\_\_\_\_ How long with this employer \_\_\_\_\_

Responsibilities of your position \_\_\_\_\_

Does your employer generally provide/encourage training? \_\_\_\_\_ Please comment \_\_\_\_\_

Will you request that the cost of this course/training be paid by your employer? \_\_\_\_\_

Please comment \_\_\_\_\_

IV. Course/Training Provider (Where applicable, scholarship will be paid directly to Course/Training Provider if accepted)

Name \_\_\_\_\_ e-mail \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

V. Description of course/training to be funded by this scholarship.

Your ONE PAGE statement should address:

- 1) Description of training;
- 2) Description of institution providing training;
- 3) Date(s), time, and cost of course/training;
- 4) How you plan to use the desired training to improve opportunities for advancement, to train for a new career field, or to enter or re-enter the job market; and
- 5) Any other pertinent information you feel is important in considering your application for scholarship. (For example: community involvement; church activities; family obligations; etc.)

VI. Certification

Applicant

I hereby formally request that I be considered for the Gilda Murray Scholarship award. I have read, understand, and agree to abide by the scholarship requirements and submit the following information freely and willingly to the Murray Scholarship Committee to assist them in the selection of scholarship recipients. I have completed all the information on this application and certify that it is accurate and that my permission is given to verify and qualify all information provided for in this application. I understand that any award funds not used for this stated purpose must be refunded to TBPW Foundation.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Current LO President

I hereby certify that the above named applicant's dues are current, regularly attends LO meetings, and is active on at least one TBW committee.

Signature \_\_\_\_\_ Date \_\_\_\_\_